



Copper Mountain Middle School

Student Handbook 2023-24

School-Wide Rules

Come Prepared and Ready to Learn

On time

Listen and Follow Directions

Take Responsibility and Demonstrate Safety

Show Respect for Self and Others

2023-24 Important Dates

School Year Begins - Aug. 21

7th Grade Orientation	August 21
School Year Begins	August 22
Labor Day (no school)	September 4
School Picture Day	September 12
Teacher Professional Day (No School)	September 22
Parent Teacher Conferences	September 27, 28
Compensation Recess (no school)	September 29

End of 1st Quarter - Oct. 20

Grade Transmittal Day (no school)	October 23
Fall Recess (no school)	October 24-27
Thanksgiving Recess (no school)	November 22-24
Winter Recess (no school)	December 22 - January 2

End of 2nd Quarter - Jan. 12

Martin Luther King Day (no school)	January 15
Grade Transmittal Day (no school)	January 16
Virtual Health & Wellness Day	February 9
Parent-Teacher Conferences	February 13, 15
Compensation Recess (no school)	February 16
President's Day (no school)	February 19

End of 3rd Quarter - Mar. 22

Grade Transmittal Day (no school)	March 25
Spring Recess	March 26-29
Teacher Professional Day (No School)	April 12
Testing (attendance required)	Mar - May
Memorial Day (no school)	May 27
Last day for 7th grade	May 30

End of 4th Quarter – May 31

Copper Mountain Middle School Professional Learning Community Time

Collaboration will take place every Friday. Teachers use collaboration time to plan curriculum, develop common assessments, study data, and engage in professional development. We hope the time continues to improve the educational experience for all students and teachers in our school.

Copper Mountain Middle Information

12106 Anthem Park Blvd. Herriman, Utah 84096

Principal	Lauren Peacock
Assistant Principals	Mike Christensen Matt Lindsey Jody Long
Counselors	Derek Winder Jody Jenson Heather Kirby Esther Ferrell Hailey Satterfield
Psychologist Clinical Support Specialist Head Secretary Attendance Secretary Registrar Head Custodian School Resource Officer Main Office Office Hours	Derek Anderson Melissa Yardley Lisa Pickering Pamela Haws Julie Read Marcus Wesemann Marisha Manzano 801-412-1200 7:30 a.m.-3:30 p.m.
Attendance Attendance Office Hours	801-412-1210 7:30 a.m.-3:15 p.m.
Counseling Center Counselors, Psychologist & Academic Info.	801-412-1220 7:30 a.m.-3:15 p.m.
Lunch Accounts Student Lunch Account Information	Lori Densley 10:30 a.m. -1:00 p.m.
Transportation	801-567-8840
Instagram Website Facebook Twitter	coppermtcolts http://coppermountain.jordandistrict.org Copper Mountain Middle School coppermtcolts

CMMS Bell Schedule 2023-24

Copper Mountain Middle School 23-24							
Mon.-Wed. Schedule				Fri. Schedule			
Period	Start	End	Minutes	Period	Start	End	Minutes
1	8:00	8:50	50	PLC	7:30	9:30	120
WIN Time	8:55	9:24	29	Prep	9:30	10:00	30
2	9:29	10:15	46	SEL/Announcements (in 5th period)	10:00	10:10	10
3	10:20	11:06	46	5	10:10	11:33	83
A Lunch	11:06	11:36	30	A Lunch	11:33	12:03	30
4	11:41	12:27	46	6	12:08	1:32	84
5	12:32	1:18	46	6	11:38	12:18	40
4	11:11	11:57	46	B lunch	12:18	12:48	30
B Lunch	11:57	12:27	30	6	12:53	1:32	39
5	12:32	1:18	46	6	11:38	1:02	84
4	11:11	11:57	46	C Lunch	1:02	1:32	30
5	12:02	12:48	46	7	1:37	3:00	83
C Lunch	12:48	1:18	30				
6	1:23	2:09	46				
7	2:14	3:00	46				
7th graders lunch is based on the 4th period teacher - 8th and 9th graders lunches are based on the 5th period teacher **7th graders in mixed-grade 4th period classes go to B lunch							
Thu. Schedule							
Period	Start	End	Minutes				
1	8:00	9:27	87				
WIN time	9:32	10:07	35				
2	10:12	11:35	83				
A Lunch	11:35	12:05	30				
3	12:10	1:33	83				
3	11:40	12:20	40				
B lunch	12:20	12:50	30				
3	12:55	1:33	38				
3	11:40	1:03	83				
C Lunch	1:03	1:33	30				
4	1:38	3:00	82				
Your lunch is based on your 3rd period teacher.							



Assembly Schedules

Morning Assembly Schedule

Period	Begin	End	Length
1 st Period	8:00 am	8:45 am	45 (announcements)
2 nd Period 1 st Assembly	8:50 am	9:45 am	55
2 nd Period 2 nd Assembly	9:50 am	10:45 am	55
3 rd Period	10:50 am	11:30 am	40
A lunch	11:30 am	12:00 pm	30
4 th Period	12:05 pm	12:45 pm	40
5 th Period	12:50 pm	1:30 pm	40
4 th Period	11:35 pm	12:15 pm	40
B Lunch	12:15 pm	12:45 pm	30
5 th Period	12:50 pm	1:30 pm	40
4 th Period	11:35 am	12:15 pm	40
5 th Period	12:20 pm	1:00 pm	40
C Lunch	1:00 pm	1:30 pm	30
6 th Period	1:35 pm	2:15 pm	40
7 th Period	2:20 pm	3:00 pm	40

Afternoon Assembly Schedule

Period	Begin	End	Length
1 st Period	8:00 am	8:45 am	45 (announcements)
2 nd Period	8:50 am	9:30 am	40
3 rd Period	9:35 am	10:15 am	40
A lunch	10:15 am	10:45 am	30
4 th Period	10:50 am	11:30 am	40
5 th Period	11:35 am	12:15 pm	40
4 th Period	10:20 am	11:00 am	40
B Lunch	11:00 am	11:30 am	30
5 th Period	11:35 am	12:15 pm	40
4 th Period	10:20 am	11:00 am	40
5 th Period	11:05 am	11:45 am	40
C Lunch	11:45 am	12:15 pm	30
6 th Period 1 st Assembly	12:20 pm	1:15pm	55
6 th Period 2 nd Assembly	1:20 pm	2:15 pm	55
7 th Period	2:20 pm	3:00 pm	40

Copper Mountain Middle School Pride

Besides involvement in academics, intramurals, school activities, and school government, students' success and accomplishments are recognized at Copper Mountain Middle School with certificates, awards, and membership in clubs.

Spirit Award

The Spirit Award is a cumulative award based on school involvement and effort. Points are earned throughout the year for participating in groups, improving grades/citizenship, running for a school leadership office, submitting a reflections entry, and many other Colt activities. Students who fulfill the requirements receive a pin (one color for each grade). If a student completes the award each of their 3 years at CMMS, they receive a Spirit Award medallion.

Triple Crown

Just like in Horse Racing, CMMS Triple Crown Award recognizes students who have excelled in major statistical categories. These statistical categories include academics (4.0), citizenship (All H's), and perfect attendance (100%). Recipients of the Triple Crown award receive a certificate and a special medallion as recognition for their hard work and dedication towards student excellence. Students can earn this award each academic quarter.

Colt of the Quarter

Each quarter faculty members nominate students for this honor. Nominations approved by all other faculty members are referred to staff and administration for final selections. The boys and girls elected as Colt of the Quarter from each grade receive a certificate and a special medallion reflective of their achievements. A student can earn this award only once at Copper Mountain.

Hay, Great Job

Students who have demonstrated good citizenship and behavior, dependability, cooperativeness, class preparation, consideration for others, personal excellence, and loyalty to the school will be recognized by receiving H's in citizenship on their report cards. Students receiving all H's will be members of the Hay Great Job Club.

Dream Team

Each month, faculty members nominate students that are showing improvement in their academics or citizenship. This group of students meets with counselors and administration to provide feedback on their experience at Copper Mountain.

4.0 Club

Students that receive a 4.0 on their report card will be recognized each quarter.

National Junior Honor Society

This national organization of high school students (including ninth graders) is extended to CMMS students who have exhibited outstanding academic scholarship and school leadership. This is a select group of students who have a GPA of 3.7 or higher with no N's or U's in citizenship and are successful in the nomination process.

Honor Roll Students receiving a 3.5 GPA or higher are honored with a certificate of special achievement.

Colt of the Day Each day a student is nominated by a teacher in recognition of classroom achievement and behavior.

No Tardies Every quarter, students without any tardies will be rewarded.


Copper Mountain Middle School

Code of Conduct

We have identified four areas to be used as guidelines for success at Copper Mountain Middle School. The faculty and administration at CMMS will focus on incorporating these this year. We feel that a focus on these areas will help our students to be successful both behaviorally and academically. We are excited to see the good and celebrate the accomplishments of our students!

Colt Guidelines for Success

Copper Mountain 4 C's

- *Cultivate* **CONNECTIONS**
- *Master* **CURRICULUM**
- *Positive* **CITIZENSHIP**
-  *the Good*, and **CELEBRATE**

Every student is special to us. We want students to be happy at school and to learn all that they possibly can. We have identified five guidelines that will help you be successful.

1. **Come prepared and Ready to Learn**
2. **On-Time**
3. **Listen and Follow Directions**
4. **Take Responsibility and Demonstrate Safety**
5. **Show Respect for Self and Others**

Colt Standards & Expectations

Every student at Copper Mountain is an important, valuable individual. Each student has certain rights once he/she enters the school property. Each student has the right to acquire a quality education in a safe environment. Each student has the right to be treated with respect by both fellow students and teachers. Each student has the right to express his/her thoughts and feelings in an appropriate manner.

With these rights come certain responsibilities. Each student has the responsibility to refrain from inappropriate or distracting behavior that endangers him/herself or others or that interrupts classroom instructional activities. Each student has the responsibility to follow guidelines established by the administration and individual teachers. Each student has the responsibility to treat his/her fellow students and teachers with the same respect with which he/she expects to be treated. Students should show the utmost respect for all adults in the building and should respond appropriately to directions and requests. Behavior such as foul language, pushing, shoving, running in the halls, fighting, crowding in line, and teasing other students is not acceptable. Students who do not follow school policies will be referred to the administration, and in serious cases, to law enforcement officials.

If a student has difficulty meeting these responsibilities, teachers and/or administrators will intervene in one or more of the following ways: a phone call home to parents, parent conference, lunch detention, ASD (after-school detention), ISS (in-school suspension), out of school suspension, referral to a district level hearing, Friday school attendance, etc. Administrators will refer to district policies AS67 and AS90 for proper procedure and documentation. The faculty and staff of Copper Mountain want to make every student's educational experience pleasant and successful. We believe that adherence to these guidelines will enable this for all students.

Building Hours

School classes begin at 8:00 a.m. and end at 3:00 p.m. Monday-Thursday. On Fridays, school will begin at 10:00 and end at 3:00. Students will not be allowed in the building before 7:25 a.m. unless a prior arrangement has been made with a member of Copper Mountain's faculty or staff. Students must be out of the building and on their way home by 3:05 p.m. unless staying after school for tutoring or other sanctioned activities.

Visitors

Parents and other adults are welcome to visit the school. All visitors need to report to the main office and produce a photo ID upon arrival. It is helpful for parents to make an appointment prior to visiting. Students are not allowed to bring friends or relatives to school without prior permission. Only currently registered students will be allowed to attend classes and activities or be present on school property.

Attendance Policy

Regular attendance at Copper Mountain Middle School directly affects classroom learning. It is essential to attend school regularly and be on time to every class.

- Students late for school must check in at the attendance office before going to class.
- Students needing to check out will clear it with the attendance office before school begins.
- Students missing school for a legitimate reason must be excused with a phone call or a written note from parent to the attendance secretary.
- Students who miss class have the responsibility to meet with teachers at an appropriate time and arrange for makeup work.
- Students absent for ten or more days must have a note from a doctor.

Tardy Policy

Students are expected to be in their seats and ready to begin class when the bell rings. Being on time is an essential life skill that students are expected to master. Also, late students cause interruptions to class and the learning of others. As a result, CMMS will enforce the following procedure:

Students who are late to class will be held outside the classroom door for up to five minutes as the teacher begins daily activities. Late students will fill out a tardy slip. Within the first five minutes of class, the teacher will admit any late students. Students will be provided with any missing information at the discretion and convenience of the teacher.

Students who are more than five minutes late without permission will not be allowed into class. They will report to the office, where they will be recorded as way late and subsequently dismissed to their next class at the appropriate time. Students who are in the office are expected to work on class work quietly while waiting. School cell phone rules apply.

Students with excessive tardies will be assigned lunch detention(s), and will face increasing disciplinary actions (such as Friday morning detention) if being late continues to be an issue.

Truancy Policy

Copper Mountain is a closed campus. Students are not allowed to leave campus without a parent/guardian. Students should not skip class and are considered truant if somewhere other than their assigned classroom, assembly, or activity without permission. Students are also considered truant and "way late" if more than ten minutes late to class. Students considered to be truant will be referred to school administration for disciplinary action which could be: Lunch detention, After School Detention, In School Suspension, or other disciplinary consequences. Attendance in school is a Utah State Law, and truant students and their parents/guardians are in violation of Utah Code 53G-6-201-209.

Closed Campus

All Jordan School District middle schools operate under a “closed campus” policy. Students must remain on campus throughout the school day unless properly checked out of school according to the procedures outlined. This includes lunchtime.

School Check-In and Check-Out Procedures

Students will not be allowed to leave school without checking out through the attendance office, using the following procedures:

Checking Out

1. Students who will check out during the school day should report to the attendance office after 7:30 a.m. but before school begins to obtain a checkout note.
2. Students may only be released from school by an authorized party. Students will not be released from school without permission from a parent/guardian or person listed on school records as an emergency contact.
3. Once approved for leaving school, the student will be given a copy of the check-out slip. Students will show it to their teacher when the check-out time arrives. Students will then report to the attendance office and sign out.
4. The parent/guardian must provide identification and sign the student out in the attendance office in person before the student will be released.
5. Parents wishing to pick up their students without entering the building may do so over the phone with the following conditions:
 - the phone number of the person picking up the student must match the number listed in Family Skyward or emergency contact information
 - students will then be brought to the office, sign out, and be released to meet parents for outside pickup
 - if phone numbers do not match, attendance personnel may ask the parent for other verification information
 - if the pickup is unable to verify information, they will be asked to enter the school and provide ID using the above process
 - if the student has an “Alert” listed in Skyward, parents must always enter the building and provide identification prior to the student being released
6. Students leaving the school without following the above procedures will be considered truant.

Checking In

1. Late students must check in at the attendance office. Sign the check-in form and provide a note from parents excusing the late event. Parents may also call the attendance office at 801-412-1210 from 7:30 a.m. to 3:15 p.m. to excuse students.
2. If checking out of school and then returning to school during the day, students must first report to the attendance office before returning to class. The students are required to sign in again with their designated date and time and will then receive a pass to re-enter their class.

Hall Passes

Students at Copper Mountain Middle School have the responsibility to be in class during class time. Occasionally, there are legitimate reasons to be out of class. Teachers will issue hall passes for those times. The number of hall passes a student will be able to use during the school year may be limited. All students in hallways during class must have hall passes or be considered late, absent, or truant.

Lockers

Every student enrolled at Copper Mountain Middle School will be assigned a locker and combination. The locker is the property of the school and may be inspected by school authorities at any time. Students are expected to use only their assigned locker. Students should not share lockers or locker combinations. Sharing could result in the loss of locker privileges. The school is not responsible for personal property that is lost, stolen, or vandalized. All forms of vandalism are strictly prohibited at CMMS and may result in disciplinary actions and/or financial restitution.

Cafeteria

The cafeteria is a great place to eat and socialize. Students are expected to clean up after eating and return trays to the appropriate area. While in the cafeteria, running and playing are not allowed. There are a number of food options in the cafeteria including the full-meal line, and ala carte items such as pizza, fries, sandwiches, and salads. Students also have access to vending machines. **All food and drink must be consumed in the cafeteria only.** Failure to comply may result in the loss of lunchroom privileges.

Lunch Accounts

Students can add money to their lunch accounts by making deposits in the main office or through Skyward. Money needs to be turned in to the main office by 10:00 a.m. The lunch money is collected every day at 10:00 a.m. and processed for that day's lunch. Deposits cannot be added after the processing is done. Students may pay for lunch with cash in the lunch line, or access accounts with using a pin number. Students should not share their pin numbers. Lunch account balances can be accessed using Skyward (Food Service).

Vending Machines

Students use vending machines at their own risk. Copper Mountain will not reimburse students for money "lost" in the machines. Tampering with or abusing the vending machines in any way is an offense that could result in fines, suspension, or a law enforcement referral.

Library Media Center

While in the Media Center, students will act in a manner that allows for scholarly study. Students who do not follow posted rules will not be allowed to remain in the library. The Media Center is available to me between 7:30 a.m. and 3:15 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays. On Fridays, it is available from 10:00 a.m. to 3:15 p.m. To visit the Media Center during class time, students will need a Library Media Center Pass from a teacher. Students will be fined for returning books after the due date. Computers with Internet access are available for use in the Media Center. Parents and students must sign the school Internet contract that outlines responsibilities and guidelines when using the school Internet service.

School ID card

ID cards are given to all students, free of charge, soon after school pictures are taken. ID cards allow students to attend extracurricular activities at Herriman High School. Lost cards have a \$5.00 replacement fee.

Parent-Teacher Conferences

The Jordan School District and Copper Mountain Middle School schedule Parent-Teacher Conferences twice a year as opportunities for students, parents and teachers to meet and reflect on student learning progress, celebrate successes, and talk about issues affecting students. Attendance for parents and their students is highly recommended.

Skyward

Skyward is the name of the student information system used at CMMS. Skyward allows parents and students the ability to access grades, attendance, and assignment information. To access Skyward click on the link from our school homepage <http://coppermountain.jordandistrict.org>. Passwords are mailed home with student schedules at the beginning of the year. Only a parent can request the parental password. It will be mailed home or a parent can pick it up in the office. For security reasons, it cannot be given over the phone. Students may check their own student password in the main office with a photo ID.

School Proficiency Scale

Copper Mountain uses standards-based grading as its primary assessments and grading system. The scale below provides a general idea of what is expected in each class to demonstrate level of understanding and proficiency on each standard.

Common Proficiency Scale

4 Advanced	The student is proficient and demonstrates an advanced application of concepts, skills and/or processes of the standard(s).
3 Proficient (meets standard)	The student consistently demonstrates an understanding of concepts, skills, and/or processes of the standard(s).
2 Approaching	The student demonstrates some understanding of concepts, skills, and/or processes of the standard(s) but lacks proficiency in key areas.
1 Beginning	The student does not yet demonstrate an understanding of concepts, skills, and/or processes of the standard(s), and requires support to complete key tasks.

Disclosure Statement and Course Descriptions

Students will receive a school-wide disclosure statement regarding classwork expectations, grading requirements, homework policies, citizenship responsibilities, knowledge of the CMMS Student Handbook, etc. This must be signed by parents and students and returned to first period teachers. Specific course descriptions and classroom rules and procedures are available from each department/teacher.



Lunch School

Lunch School is a program offered for students who need additional time to complete school work and is offered each week, Monday through Friday, during a student’s lunch period. Students will be required to attend if they have any missing assignments from the previous week. Lunch school will be staffed by an aide that will monitor and assist students with their homework. Parents will be notified if their child is required to attend.

Colt Corral (Remediation Time)

Colt Corral, or remediation time, is a targeted intervention for students who need additional support in mastering specific standards in their classes. Colt Corral is coordinated through academic departments and is offered during TA time.

Citizenship

Students receive citizenship grades, independent of academic grades. If a student struggles in this area, they may work with their teachers to improve their citizenship grade throughout the quarter. Poor citizenship may limit a student’s ability to participate in extracurricular activities. Citizenship grades are assessed using the following rubric:

Student Behaviors That Support Learning

Citizenship Grade Rubric				
Behavior Standard	4 (Honorable)	3 (Satisfactory)	2 (Needs Improvement)	1 (Unsatisfactory)
Participation	I actively participate in classroom activities without being asked, and listen respectfully and encourage	I participate in classroom activities when asked and listen respectfully to others.	I rarely participate in classroom activities even when asked to do so or am a distraction to others.	I do not participate in classroom activities and prevent others from participating.

	participation from others.			
Late Work	I have 0-1 late or missing assignments /assessments	I have 2-3 late or missing assignments/ assessments	I have 4-5 late or missing assignments/ assessments	I have 6 or more late or missing assignments/ assessments
Following Rules	I follow classroom rules and procedures without being reminded, and I help others follow rules	I follow classroom rules and procedures most of the time but occasionally have to be reminded	I follow classroom rules and procedures but need frequent reminders and redirection to do so	I rarely follow classroom rules and procedures *Any behavioral referral results in an automatic score of 1*
Tardiness	I have 0-1 tardies	I have 2-3 tardies	I have 4-5 tardies	I have more than 5 tardies

*A “1” in any category will result in a “Needs Improvement” as the best possible citizenship grade for that class. Each teacher will individually work with students who want to improve their citizenship grade.
Please note: Poor citizenship grades may affect your eligibility to participate in extracurricular activities.

Copper Mountain Web Page

Information on school activities, lunch menus, calendars and other events is posted on our school web page. The Internet address is: <http://coppermountain.jordandistrict.org>. Communication links can be found there. Copper Mountain also uses Facebook, Instagram and Twitter as communication tools.

Counseling Center

Our counselors are awesome! They will listen to concerns, suggest options, and help students become successful in a variety of areas. They are also the ones to see if a schedule change is needed. Schedule changes must be requested by a parent and approved by an administrator. Schedule changes will only be accepted during the first week of a new semester.

Extended Illness and Homework

Students who are ill and not able to attend school three or more consecutive days may call the Counseling Office for homework. The homework will be available the following afternoon. If absent fewer than three days, students should get makeup work from teachers upon return. Many make-up assignments are available through the Canvas platform – students who are able to work during illness or absences should regularly check Canvas and continue to communicate with teachers.

School-wide Late work/Retake Policy

CMMS believes in allowing students to demonstrate proficiency. Some students may need more time and/or opportunities to demonstrate this proficiency. In line with this philosophy, there is no academic penalty for turning in late assignments. However, there are some hard deadlines, such as midterm and the end of the quarter, that will be enforced. Working closely with teachers, attending class, and keeping current with classwork are the best ways to earn the best and most accurate grades.

Enrichment/Tutoring

Many teachers offer after school enrichment/tutoring opportunities. These give students opportunities to receive additional help and instruction – students should check with teachers and communicate plans to stay after school. Parents should be notified also. A student who rides the bus will also need to arrange for an alternative ride home. CMMS offers after school tutoring every Tuesday, Wednesday, and Thursday from 3:10-4:10 p.m. Please check the posted schedule for classroom locations.

Cheating and Plagiarism

Cheating in any form is unacceptable. The teacher will contact the parent to notify them of the occurrence. Students will be allowed to make up the assignment/assessment, but may receive a deduction in citizenship grades. Repeated occurrences may have severe academic consequences.

Plagiarism is the practice of taking someone else's work or ideas and passing it off as one's own. Students are expected to complete their own work and properly cite any works used in their original assignments. Students will be allowed to make up the assignment/assessment, but may receive a deduction in citizenship grades. Continued infractions will result in administrative disciplinary action.

Internet Use

When properly used, the Internet is a valuable educational resource. However, when the Internet is used improperly, it can be harmful. Students must agree to abide by district policy when using the Internet. Students and parents must submit a signed copy of the Acceptable Use form to the school. Signatures on this form indicate that parties have read, understand, and agree to follow the district policy governing the use of the Internet.

PG Movies Shown in Classrooms

Teachers may elect to show PG-rated movies as a part of the curriculum. The movie selections will be posted on each teachers' individual Canvas page. Parents may review these and contact the teacher(s) if there are any questions or concerns regarding viewings. (For a full description of the Jordan District policy regarding the showing of films, see JSD Acceptable Use of Video Materials policy.)

Non-Discrimination

Copper Mountain Middle School and Jordan School District are committed to providing an educational environment that is free from illegal harassment and other forms of discrimination based upon sex, race, color, ethnic background, national origin, religion, gender, creed, age, citizenship, or disability.

Fee Waivers

(Policy AA408) An adequate fee waiver process is available to ensure that no student is denied the opportunity to participate in class or school sponsored or supported activities because of an inability to pay the fee. Information and application forms can be obtained at the main office or online.

Bullying and Harassment

Bullying is behavior that involves an imbalance of power, is intended to harm, and is repeated over time. There are many types of bullying, including physical (hitting or unwanted physical contact), verbal (teasing, name-calling, etc.), non-verbal (intimidation through gestures, social exclusion, etc.) and cyber bullying (sending insulting, threatening or harassing messages by phone, computer, or other electronic device).

If bullying or harassment occurs, students can get immediate help from an adult, such as an administrator, teacher, counselor, or staff member. Students should feel safe at school. Bullying will not be tolerated and that the consequences for engaging in this type of behavior include parent contact, lunch detention, Friday school attendance, after-school detention, community service, in-school suspension, out-of-school suspension, district level hearing, and/or referral to law enforcement. Copper Mountain has an anti-bullying action plan in place that involves students, parents, teachers, and administrators.

Cyber-bullying

Sending insulting, threatening or harassing messages by phone, computer, or electronic messaging is strictly prohibited. Cyber-bullying will be investigated and may be turned over to local law enforcement. Consequences for engaging in this type of behavior may include parent contact, lunch detention, Friday school attendance, after-school detention, community service, in-school suspension, out-of-school suspension, and referral to a district

level hearing. Cyber-bullying that takes place outside of the normal school day which interrupts the educational process may also have school consequences.

Electronic Devices/ Cellular Phones.

Cell phone/airpod/earbud or other personal electronics device usage is not allowed during instructional time (bell to bell) unless the teacher has given explicit permission for such use. Electronics used or visible during class time without permission will be confiscated. Hallways during instructional time are subject to the same rules as in class, and electronics may be confiscated there also. Cell phones/airpods/earbuds may be used before and after school, during lunch time, and passing periods. The administration reserves the right to revoke use of electronics privileges based on student compliance with school rules.

Students who do not comply with the cell phone guidelines will have items confiscated, to be returned after a reasonable time. Repeated violations will result in increasing consequences, including loss of electronics privileges permanently during the school day. Any use of an electronic device that exploits personal privacy or compromises integrity of educational programs is strictly prohibited. The administration will not assist in recovery or be held liable if any such items are lost or stolen.

Fighting

Fighting that involves any physical contact is against school rules and will not be tolerated. All fights are grounds for suspension and police involvement. Students who participate in a fight may also be referred to self-discipline or anger management courses taught in the evening. Provoking or encouraging a fight may also lead to disciplinary action.

False Emergencies

Threats of violence or disruption, telephone bomb threats, telephone 911 calls, pushing emergency call buttons in classrooms, etc. are considered false emergencies and are not allowed. These types of actions may involve school consequences and police involvement.

Gangs and Hate Groups

Behavior, clothing, hand signs, or symbolism relating to gang/hate group involvement will not be tolerated on school property or at school-sponsored events on or off campus. Students can be suspended or expelled for gang/hate group affiliation.

Snowballs

Snowballs can cause serious accidents and injuries. At Copper Mountain Middle School, throwing snowballs is highly discouraged and may lead to disciplinary action, including suspension.

Weapons

Students may not bring a weapon or a facsimile of a weapon to school. They cannot use, possess, sell, or attempt to possess any firearm (gun), weapon, knife, explosive device, noxious or flammable material, including lighters, fireworks, chemical weapons, martial arts weapons, or other harmful instruments or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use. Having a weapon or facsimile of a weapon at school is an offense that can result in suspension to a district-level hearing. Students who are aware of any violations of the weapons on campus policy should notify an adult staff member immediately.

Public Display of Affection

Excessive hugging, kissing, and other public displays of affection at school are inappropriate. Engaging in these activities at school disrupts learning and the learning of others. This behavior may result in disciplinary action.

Tobacco/Vaping/ Electronic Cigarettes

Students may not smoke, vape or be in the company of smokers/vapers in the school or on the school grounds. It is also against the law for students to have tobacco products in their possession. If caught with tobacco at school, a student will be suspended and referred to an END course. For sharing, selling, or distributing tobacco students may be referred to juvenile court.

Illegal Substances

Students may not possess, use, or be under the influence of alcohol, drugs, narcotics, intoxicants or inhalants of any kind. Any drug related paraphernalia on school grounds or at school sponsored activities is prohibited. Students have a responsibility to report any knowledge of drug use or possession on school property or during school sponsored activities to an adult staff member. **Having a prescription tablet or pill not belonging to you is considered a violation of JSD Illegal Substances Policy-AS 90.**

Knowledge of an Illegal Activity

Students who have knowledge that dangerous or illegal activity is going to happen or did happen are responsible to tell the police or administration. This includes fighting, drugs, weapons, pornography, etc. Students who do not report such occurrences may face suspension. Filming or attending an illegal activity may result in disciplinary action and/or police notification. This policy applies to activities that occur during school hours, on the way to/from school, or at a district-sponsored activity (like a field trip, football game, etc.).

Medications

Students **may not have in their possession more than an 8-hour dose** of any type of medication. Medication is defined as any over-the-counter pill or personal prescription. Students are in violation of district drug and alcohol policy if possessing more than an eight-hour dosage. Medication must be in the original container. Sharing with a friend also violates the Jordan School District Drug and Alcohol Policy.

School Dress and Grooming

Students shall dress in a manner that shows **respect for the educational environment** and is befitting of the day's activities. The following specific guidelines have been established to aid students, parents, staff and administration in the implementation and enforcement of district policy AA419 - Student Conduct, Dress, and Appearance:

The Copper Mountain administration reserves the right of interpretation of the dress code. Students in violation of the dress code will be given the opportunity to change into appropriate clothing. Parents will be notified. In School Suspension (ISS) is available for those who are in violation and cannot reach a parent.

The following page details and illustrates the Jordan District guidelines for Students Conduct, Dress & Appearance Guidelines contained in district code AA419.

Student Conduct, Dress & Appearance Guidelines

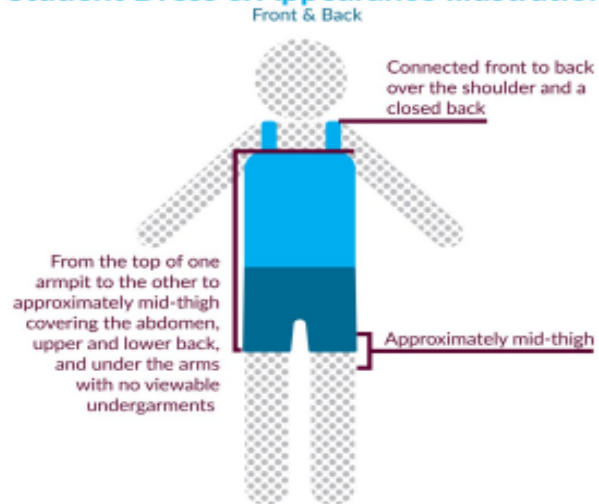
School administrators are responsible for the implementation and enforcement of student conduct, dress and appearance standards contained in District policy [AA419-Student Conduct, Dress, and Appearance](#) and these guidelines. The legal concept of "reasonableness" shall be the guiding principle in the application and discipline of student conduct, dress and appearance. Adherence to the conduct, dress, and appearance standards and these guidelines will be the responsibility of the student and their parent(s)/guardian(s). School administrators will have final judgement on all matters concerning interpretation of student conduct, dress, and appearance.

The following specific guidelines have been established to aid students, parents, staff and administration in the implementation and enforcement of policy [AA419-Student Conduct, Dress, and Appearance](#):

Student Dress & Appearance Illustration

Dress and Appearance Standards include (but are not limited to) the following:

1. Clothing should be clean and in good repair.
2. Hats and other headwear:
 - a. May be worn unless it disrupts the school or school activity, poses a danger to self or others, or limits the ability of others to identify the student.
 - b. Any headwear that does not allow the student's face to be visible is not allowed.
3. Clothing (See figure):
 - a. Must cover from the top of the armpit to approximately mid-thigh with no viewable undergarments (waistbands and bra straps excluded).
 - b. Must be from the top of one armpit to another and connected from the front to back over the shoulder, have fabric in the front (covering the abdomen), on the sides (under the arms), and have a closed back (covering the upper and lower back).
 - c. Provide coverage of the buttocks, genitals, and chest with a fabric that is not see-through.
4. Clothing, appearance, jewelry, accessory, footwear, or personal item shall be free of any writing, images, symbols, or any other insignias that:
 - a. Are lewd, vulgar, profane, obscene, or sexually suggestive.
 - b. Advocates, represents, or promotes racism, discrimination, violence or hate in any form.
 - c. Signifies or depicts gangs and/or illegal or criminal activities. (Administrators in consultation with law enforcement agencies will determine what signifies and/or depicts these activities.)
 - d. Shows or references tobacco, alcohol, drugs, or any illegal substance.
5. Except as a part of an approved school activity or medical reasons, sunglasses may not be worn in school during the school day.
6. Footwear, appropriate for the day's activities, shall be worn at all times.
7. Any dress or appearance item or practice that creates an unhealthy, unsafe, or disruption to the school or school activity may be prohibited.



With the approval of District administration and the School Community Council, schools may make minor changes and/or adaptations to the dress and appearance standards in order to address local needs. Schools should seek input from various stakeholder groups.

Jordan School District Discipline of Students

Jordan School District recognizes that student discipline is essential to further the educational process and provide an environment conducive to learning. The Board authorizes the Administration to take appropriate action to preserve order among the students and staff to protect school property. Acts of violence, use or possession of a weapon or facsimile, criminal behavior, and gang activity in or about District schools, property, or activities shall be dealt with in accordance with District policy and the law (Board Policy AS67).

Dangerous Disruptive Conduct

The following conduct is defined as “dangerous or disruptive conduct” and is prohibited on school property, at school-sponsored activities, and while traveling in school-funded or school-dispatched transportation.

1. **Possessing** (regardless of intent), using, selling or attempting to possess, use or sell any firearm, weapon, knife, explosive device, noxious or flammable material, fireworks, chemical weapons, martial arts weapon or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.
2. **Causing**, or attempting, threatening or conspiring to cause damage to personal or real property, or causing or attempting, threatening or conspiring to cause harm to a person through:
 - a) **Possession or distribution of drugs or alcoholic beverages** (Board Policy AS90).
 - b) **Sexual harassment** or fabrication of sexual harassment charges with malicious intent to defame character.
 - c) **Arson** - the willful and malicious destruction of any part of a building or its contents or occupants by use of fire or explosive.
 - d) **Burglary** - breaking, entering or remaining in a structure without authorization during the hours when the premises are closed to students.
 - e) **Theft/Larceny/Stealing** - the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.
 - f) **Criminal Mischief** - willful or malicious injury or damage in excess of \$300 to public property or to real or personal property belonging to another.
 - g) **Battery** - the unlawful and intentional touching or striking of another person against his or her will.
 - h) **Assault** - placing another person in fear or apprehension of a harmful or offensive touching, whether or not a touching is actually intended.
 - i) **Hazing**- Harassing, bullying or demeaning someone as part of being included in a group, association, team or organization.
 - j) **Vandalism** - willfully defacing, cutting, marring, injuring, damaging, or losing school or staff property. Official grade transcripts and diplomas may be withheld until the student or the student’s parent(s)/guardian has paid for the damage or made appropriate restitution.
 - k) **Gang-related/Hate group activity** - dangerous or disruptive activity, which may include but is not necessarily limited to the following: 1) Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang. 2) Using a name which is associated with or attributable to a gang. 3) Designating turf or an area for gang activities, occupation, or ownership.
 - l) Involvement in any activity which violates federal, state or local law or regulation, disrupting a normal school proceeding, or causing, attempting, threatening or conspiring to cause other students to violate federal, state or local law or regulation or to disrupt school proceedings, or attempting, threatening or conspiring to do any of these. These activities include, but are not limited to: extortion, forgery, lewdness, and distributing obscene materials.

Drug and Alcohol Policy

The Administration recognizes that the possession, use or distribution of illegal drugs, alcoholic beverages, or other prohibited substances constitutes a hazard to students and is disruptive to the educational process. The following substances are prohibited at school:

Illegal drugs, Illegal psychotic chemicals (inhalants), Alcoholic beverages, medications in excess of an 8hr dosage.

The possession, use, or distribution, by students of any substance listed above is prohibited on school district property during school hours and at any school-sponsored extracurricular program or activity including those held off school property. Violations will result in the strict application of Jordan School District's Drug and Alcohol Policy AS90, which may include a suspension.

CMMS School-Wide Disclosure Statement

Standards-Based Philosophy

At Copper Mountain, we believe students' grades should be determined by how well they have mastered the standards. Proficiency levels are determined through assessments and assignments. Students are encouraged to remediate and retake assessments to reach mastery.

Proficiency Scale

4= Advanced- The student is proficient and demonstrates an advanced application of concepts, skills and/or processes of the standard(s).

3=Proficient- The student consistently demonstrates an understanding of concepts, skills, and/or processes of the standard(s).

2=Approaching- The student demonstrates some understanding of concepts, skills, and/or processes of the standard(s), but lacks proficiency in key areas.

1= Beginning- The student does not yet demonstrate an understanding of concepts, skills, and/or process of the standard(s), and requires support to complete key tasks

0 = Insufficient Evidence – The student did not complete the required assessment.

Grades

Grades will be assigned based on proficiency of each standard. Homework/practice and assessments will be used as tools to help teachers determine levels of proficiency. Final grades will include both homework/practice (20%) and assessments (80%).

Late work/Retake Policy

CMMS believes in allowing students to demonstrate proficiency. Some students may need more time and/or opportunities to demonstrate this proficiency. In line with this philosophy, there is no academic penalty for turning in late assignments. However, there are some hard deadlines, such as midterm and the end of the quarter, that will be enforced. Working closely with teachers, attending class, and keeping current with classwork are the best ways to earn the best and most accurate grades.

Tutoring/Remediation

Tutoring will be available in the Media Center on Tuesdays, Wednesdays and Thursdays from 3:10-4:10 pm. Students can also stop by their classes after school to receive help from teachers. Remediation will take place Monday-Thursday during TA. Teachers will request students to help them master the standards, but students may also ask their teachers to be put on the request list if they feel extra help is needed. All related assignments/homework must be completed prior to retaking assessments. Some classes may also require additional practice before students retake an assessment.

Classroom Expectations

In order to maintain a positive and productive classroom environment, the following expectations have been established:

- **C**ome Prepared and Ready to Learn
- **O**n Time
- **L**isten and Follow Directions
- **T**ake Responsibility and Demonstrate Safety
- **S**how Respect for Self and Others

Citizenship

Students will receive a citizenship grade, independent of their academic grade. If a student struggles in this area, they may work with their teachers to improve their citizenship grade throughout the quarter. Poor citizenship may limit a student's ability to participate in extracurricular activities.

Citizenship Grade Rubric				
Behavior Standard	4 (Honorable)	3 (Satisfactory)	2 (Needs Improvement)	1 (Unsatisfactory)
Participation	I participate in classroom activities without being asked, and listen respectfully and encourage participation from others.	I participate in classroom activities when asked and listen respectfully to others.	I rarely participate in classroom activities even when asked to do so or am a distraction to others.	I do not participate in classroom activities and prevent others from participating.
Late Work	I have 0-1 late or missing assignments /assessments	I have 2-3 late or missing assignments/ assessments	I have 4-5 late or missing assignments/ assessments	I have 6 or more late or missing assignments/ assessments
Following Rules	I follow classroom rules and procedures without being reminded, and I help others follow rules	I follow classroom rules and procedures most of the time but occasionally have to be reminded	I follow classroom rules and procedures but need frequent reminders and redirection to do so	I rarely follow classroom rules and procedures *Any behavioral referral results in an automatic score of 1*
Tardiness	I have 0-1 tardies	I have 2-3 tardies	I have 4-5 tardies	I have more than 5 tardies

A “1” in any category will result in a “Needs Improvement” as the best possible citizenship grade.

Absences

In the case of an absence, students will need to talk to their teacher(s) and/or go to the class Canvas page to get any assignments that were missed.

Tardy Policy

Students are expected to be in their seats and ready to begin class when the bell rings. Being on time is an essential life skill that students are expected to master. Also, late students cause interruptions to class and the learning of others. As a result, CMMS will enforce the following procedure:

Students who are late to class will be held outside the classroom door for up to five minutes as the teacher begins daily activities. Late students will fill out a tardy slip. Within the first five minutes of class, the teacher will admit any late students. Students will be provided with any missing information at the discretion and convenience of the teacher.

Students who are more than five minutes late without permission will not be allowed into class. They will report to the office, where they will be recorded as way late and subsequently dismissed to their next class at the appropriate time. Students who are in the office are expected to work on class work quietly while waiting. School cell phone rules apply.

Students with excessive tardies will be assigned lunch detention(s), and will face increasing disciplinary actions (such as Friday morning detention) if being late continues to be an issue.

Materials

Students will need to bring the following materials to their classes: paper, pen/pencil, school-issued Chromebook, gym shorts and school-issued gym shirt (if they have a PE class).

Electronic Devices/ Cellular Phones.

Cell phone/airpod/earbud or other personal electronics device usage is not allowed during instructional time (bell to bell) unless the teacher has given explicit permission for such use. Electronics used or visible during class time without permission will be confiscated. Hallways during instructional time are subject to the same rules as in class,

and electronics may be confiscated there also. Cell phones/airpods/earbuds may be used before and after school, during lunchtime, and passing periods. The administration reserves the right to revoke the use of electronic privileges based on student compliance with school rules.

Student Handbook

The student handbook includes information regarding the school calendar, bell schedules, recognition and awards, student code of conduct, and district policies and procedures. The expectation is that both parent/guardian and student review the handbook at the beginning of the school year. The handbook can be found on the school website: www.coppermountain.jordandistrict.org

PG-Rated Movies

Teachers may elect to show PG-rated movies as a part of the curriculum. The movie selections will be posted on each teacher’s individual Canvas page. Please review these and contact the teacher(s) if you have any questions or concerns regarding viewings.

____ I have read the school-wide disclosure AND give permission for my student to view the movies for all classes.

____ I have read the school-wide disclosure AND do NOT give permission for my student to view the movies in the following classes: _____

The above items originate in the CMMS Student Handbook. I understand that by signing this document I know where to find the Handbook and also acknowledge that I have read and am aware of policies here and in the comprehensive CMMS Student Handbook.

Parent Name: _____ Student Name: _____

Parent Signature: _____ Student Signature: _____