



# **Copper Mountain Middle School**

## **Student Handbook 2025-2026**



---

# COPPER MOUNTAIN

## IS THE BEST SCHOOL

---



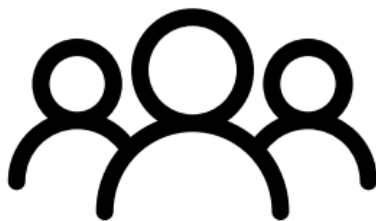
### **A**ctive Engagement

- Participate
- Listen & Learn
- Complete Your Work



### **B**etter Behavior

- Arrive on Time
- Respect Others
- Use Positive Language



### **C**onnected Community

- Collaboration and teamwork
- Community volunteers
- School events and activities

**CMMS!**



**CMMS!**



**CMMS!**

[Contact Information](#)

[Important Dates](#)

[CMMS Bell Schedule 2025-26](#)

[Assembly Schedules](#)

[Professional Learning Community Time](#)

[Awards at Copper Mountain Middle School](#)

[School Code of Conduct & Policies](#)

[Building Hours](#)

[Visitors](#)

[Attendance Policy](#)

[Tardy Policy](#)

[Closed Campus](#)

[Truancy Policy](#)

[School Check-In and Check-Out Procedures](#)

[Hall Passes](#)

[Lockers](#)

[Cafeteria](#)

[Library Media Center](#)

[School ID card](#)

[Parent-Teacher Conferences](#)

[Skyward](#)

[School Proficiency Scale](#)

[Disclosure Statement and Course Descriptions](#)

[Lunch School](#)

[FLEX Time \(Remediation Time\)](#)

[Citizenship Grading](#)

[Copper Mountain Web Page](#)

[PG Movies Shown in Classrooms](#)

[Non-Discrimination](#)

[Counseling Center](#)

[Extended Illness and Homework](#)

[School-wide Late Work and Retake Policy](#)

[Enrichment/Tutoring](#)

[Fee Waivers](#)

[Cheating and Plagiarism](#)

[Artificial Intelligence](#)

[Internet Use](#)  
[Chromebooks](#)  
[Fighting](#)  
[False Emergencies](#)  
[Bullying and Harassment](#)  
[Cyber-bullying](#)  
[Electronic Devices/ Cellular Phones](#)  
[Gangs and Hate Groups](#)  
[Snowballs](#)  
[Weapons](#)  
[Public Display of Affection](#)  
[Tobacco/Vaping/ Electronic Cigarettes](#)  
[Illegal Substances](#)  
[Knowledge of an Illegal Activity](#)  
[Medications](#)  
[School Dress and Grooming](#)  
[Jordan School District Discipline of Students](#)  
[CMMS School-Wide Disclosure Statement](#)

# Copper Mountain Middle Contact Information

*12106 Anthem Park Blvd. Herriman, Utah 84096*

Principal	Lauren Peacock
Assistant Principals	Austin Howarth (A-G) Jody DeLand (H-R) Jenn Arnold (S-Z)
Counselors	Jessica Ibarra (A-C) Heather Kirby (D-Ga) Jody Jenson (Ge-J) Hailey Satterfield (K-Q) Elizabeth Bowden (R-Z)
Psychologist	Tyler Swiggart
Social Worker	Melissa Yardley
Head Secretary	Jana Bruner
Attendance Secretary	Pamela Haws
Registrar	Julie Read
Head Custodian	Marcus Wesemann
School Resource Officer	Marisha Manzano
Cafeteria Manager	Kimberly Matz

Main Office	Phone: 801-412-1200	Hours: 7:30 a.m.-3:30 p.m.
Attendance	Phone: 801-412-1210	Hours: 7:30 a.m.-3:15 p.m.
Counseling	Phone: 801-412-1220	Hours: 7:30 a.m.-3:15 p.m.
Cafeteria	Phone: 801-412-1276	Hours: 6:00 a.m.-1:30 p.m.
Transportation	Phone: 801-567-8840	Hours: 6:00 a.m. - 5:00 p.m.

Instagram	coppermtcolts
Website	<a href="http://coppermountain.jordandistrict.org">http://coppermountain.jordandistrict.org</a>

# Important Dates

## **School Year Begins - Aug. 19 (7th Graders) Aug. 20 (8th & 9th Graders)**

7th Grade Orientation	August 19
School Year Begins	August 20
Labor Day (No School)	September 1
School Picture Day	September 9
Parent Teacher Conferences	September 24, 25
Teacher Compensatory Day (No School)	September 26
Teacher Professional Day (No School)	October 3

## **End of 1<sup>st</sup> Quarter - Oct. 17**

Grade Transmittal Day (No School)	October 20
Fall Recess (No School)	October 21-24
Thanksgiving Recess (No School)	November 26-28
Winter Recess (No School)	December 22 - January 2

## **End of 2<sup>nd</sup> Quarter - Jan. 16**

Martin Luther King Day (No School)	January 19
Grade Transmittal Day (No School)	January 20
Virtual Health & Wellness Day	February 6
Parent-Teacher Conferences	February 11, 12
Compensation Recess (No School)	February 13
Washington & Lincoln Day (No School)	February 16

## **End of 3<sup>rd</sup> Quarter - Mar. 27**

Teacher Professional Day (No School)	March 6
Grade Transmittal Day (No School)	March 30
Spring Recess	March 31-April 3
Teacher Professional Day (No School)	April 17
Memorial Day (No School)	May 25
Last day for 7th grade	June 4
Last day for 8th and 9th grades	June 5

## **End of 4<sup>th</sup> Quarter – June 4 (7th Graders) June 5 (8th & 9th Graders)**

# CMMS Bell Schedule 2025-26

Copper Mountain Middle School						
2025-2026 Bell Schedules						
Mon-Thur Schedule			Friday Schedule (late start)			
Period	Start	End	Period	Start	End	
1	8:00	8:50	1	10:00	10:35	
2	8:55	9:40	2	10:40	11:15	
FLEX	9:45	10:15	No Flex Friday			
3	10:20	11:05	3	11:20	11:55	
4	11:10	11:55	4	12:00	12:35	
A Lunch	11:55	12:25	A Lunch	12:35	1:05	
5	12:30	1:20	5	1:10	1:45	
5	12:00	12:50	5	12:40	1:15	
B Lunch	12:50	1:20	B Lunch	1:15	1:45	
6	1:25	2:10	6	1:50	2:25	
7	2:15	3:00	7	2:30	3:00	
Lunch is based on your 5th period teacher.			Lunch is based on your 5th period teacher.			



# Assembly Schedules

Copper Mountain Middle School								
2025-2026 Assembly Bell Schedules								
COTQ 3 Assembly Schedule					Friday Assembly Schedule			
Period	Start	End	Mins		Period	Start	End	Mins
1st Period	8:00	8:45	45		1st Period 1st Assembly	10:00	11:10	70
2nd Period 1st Assembly (7th)	8:50	9:25	35		1st Period 2nd Assembly	11:15	12:25	70
2nd Period 2nd Assembly (8th)	9:30	10:05	35		A Lunch	12:25	12:55	30
2nd Period 3rd Assembly (9th)	10:10	10:45	35		5th Period	1:00	1:40	40
3rd Period	10:50	11:30	40		5th Period	12:30	1:10	40
4th Period	11:35	12:15	40		B Lunch	1:10	1:40	30
A Lunch	12:15	12:45	30		6	1:45	2:20	35
5th Period	12:50	1:30	40		7	2:25	3:00	35
5th Period	12:20	1:00	40					
B Lunch	1:00	1:30	30					
6th Period	1:35	2:15	40					
7th Period	2:20	3:00	40					
2 Morning Assembly Schedule					2 Afternoon Assembly Schedule			
Period	Start	End	Mins		Period	Start	End	Mins
1st Period	8:00	8:45	45		1st Period	8:00	8:45	45
2nd Period 1st Assembly	8:50	9:45	55		2nd Period	8:50	9:30	40
2nd Period	9:50	10:45	55		3rd Period	9:35	10:15	40
3rd Period	10:50	11:30	40		4th Period	10:20	11:00	40
4th Period	11:35	12:15	40		A Lunch	11:00	11:30	30
A Lunch	12:15	12:45	30		5th Period	11:35	12:15	40
5th Period	12:50	1:30	40		5th Period	11:05	11:45	40
5th Period	12:20	1:00	40		B Lunch	11:45	12:15	30
B Lunch	1:00	1:30	30		6th Period 1st Assembly	12:20	1:15	55
6th Period	1:35	2:15	40		6th Period 2nd Assembly	1:20	2:15	55
7th Period	2:20	3:00	40		7th Period	2:20	3:00	40



# Professional Learning Community Time

Teacher collaboration will take place from 7:30 a.m. to 9:30 a.m every Friday morning. Teachers use collaboration time to plan curriculum, develop common assessments, study data, and engage in professional development. The goal is to improve the educational experience for all students and teachers in the school.

## Awards at Copper Mountain Middle School

Students are recognized regularly for their participation and achievement in academics, intramurals, school activities and student government.

### **Triple Crown**

Just like in Horse Racing, CMMS Triple Crown Award recognizes students who have excelled in three categories. These include academics (4.0), citizenship (All H's), and zero tardies. Recipients of the Triple Crown award receive a certificate and a special medallion as recognition for their hard work and dedication towards student excellence. Students can earn this award each academic quarter.

### **Colt of the Quarter**

Each quarter faculty members nominate students for this honor. Nominations approved by all other faculty members are referred to staff and administration for final selections. The boys and girls elected as Colt of the Quarter from each grade receive a certificate and a special medallion reflective of their achievements. A student can earn this award only once at Copper Mountain.

### **Hay, Great Job**

Students who have demonstrated good citizenship and behavior, dependability, cooperativeness, class preparation, consideration for others, personal excellence, and loyalty to the school will be recognized by receiving H's in citizenship on their report cards. Students receiving all H's will be members of the Hay Great Job Club.

### **Dream Team**

Each month, faculty members nominate students that are showing improvement in their academics or citizenship. This group of students meets with counselors and administration to provide feedback on their experience at Copper Mountain.

### **4.0 Club**

Students that receive a 4.0 on their report card will be recognized each quarter.

### **National Junior Honor Society**

This national organization of high school students (including ninth graders) is extended to CMMS students who have exhibited outstanding academic scholarship and school leadership. This is a select group of students who have a GPA of 3.7 or higher with no N's or U's in citizenship and are successful in the nomination process.

**Honor Roll** Students receiving a 3.5 GPA or higher are honored with a certificate of special achievement.

**Colt of the Day** Each day a student is nominated by a teacher in recognition of classroom achievement and behavior.

**No Tardies** Every quarter, students without any tardies will be rewarded.

**Citizenship Rewards** Every quarter, students with a grade of H (Honorable) or S (Satisfactory) in citizenship in *all of their classes* will receive a reward.

## School Code of Conduct & Policies

We have identified three core values the school emphasizes as we work to help students.

### **A - Active Engagement** **B - Better Behavior** **C - Connected Community**

Every student is special to us. We want students to be happy at school and to learn all that they possibly can. We have identified five guidelines that will help you be successful.

- **Come prepared and Ready to Learn**
- **On-Time**
- **Listen and Follow Directions**
- **Take Responsibility and Demonstrate Safety**
- **Show Respect for Self and Others**

### **Colt Standards & Expectations**

Every student at Copper Mountain is an important, valuable individual. Each student has certain rights once he/she enters the school property. Each student has the right to acquire a quality education in a safe environment. Each student has the right to be treated with respect by both fellow students and teachers. Each student has the right to express his/her thoughts and feelings in an appropriate manner.

With these rights come certain responsibilities. Each student has the responsibility to refrain from inappropriate or distracting behavior that endangers him/herself or others or that interrupts classroom instructional activities. Each student has the responsibility to follow guidelines established by the administration and individual teachers. Each student has the responsibility to treat his/her fellow students and teachers with the same respect with which he/she expects to be treated. Students should show the utmost respect for all adults in the building and should respond appropriately to directions and requests. Behavior such as foul language, pushing, shoving, running in the halls, fighting, crowding in line, and teasing other students is not acceptable. Students who do not follow school policies will be referred to the administration, and in serious cases, to law enforcement officials.

If a student has difficulty meeting these responsibilities, teachers and/or administrators will intervene in one or more of the following ways: a phone call home to parents, parent conference, lunch detention, ASD (after-school detention), ISS (in-school suspension), out of school suspension, referral to a district level hearing, Friday school attendance, etc. Administrators will refer to district policies AS67 and AS90 for proper procedure and documentation. The faculty and staff of Copper Mountain want to make every student's educational experience pleasant and successful. We believe that adherence to these guidelines will enable this for all students.

## **Building Hours**

School classes begin at 8:00 a.m. and end at 3:00 p.m. Monday-Thursday. On Fridays, school will begin at 10:00 a.m. and end at 3:00 p.m. Students arriving before 7:30 may wait for school to begin in the cafeteria. Students must be out of the building and on their way home by 3:05 p.m. unless staying after school for tutoring or other sanctioned activities.

## **Visitors**

Parents and other adults are welcome to visit the school. All visitors need to report to the main office and show a photo ID upon arrival to receive a visitors badge. It is helpful for parents to make an appointment prior to visiting. Students are not allowed to bring friends or relatives to school without prior permission. Only currently registered students will be allowed to attend classes and activities or be present on school property.

## **Attendance Policy**

Regular attendance at Copper Mountain Middle School directly affects classroom learning. It is essential to attend school regularly and be on time to every class.

- Students late for school must check in at the attendance office before going to class.
- Students needing to check out will clear it with the attendance office before school begins. A parent/guardian must be present to check a student out.
- Students missing school for a legitimate reason must be excused with a phone call from a parent or guardian to the attendance secretary.
- Students who miss class have the responsibility to meet with teachers at an appropriate time and arrange for makeup work.
- Students absent for ten or more days must have a note from a doctor. If the student will be absent for more than 10 days for health reasons then contact should be made with an administrator to discuss Home and Hospital options.

## **Tardy Policy**

Students are expected to be in their seats and ready to begin class when the bell rings. Being on time is an essential life skill that students are expected to master. Late students cause interruptions to class and the learning of others. As a result, CMMS will enforce the following procedure:

- Students who are late to class will be held outside the classroom door for up to five minutes as the teacher begins daily activities. Late students will fill out a tardy slip. Within the first five minutes of class, the teacher will admit any late students. Students are responsible to check with the teacher for any missed instruction or classwork.
- Students who are more than five minutes late without permission will not be allowed directly into class. They will instead report to the office, where they will meet with an administrator who will determine the appropriate consequence.

- Students with excessive tardies will be assigned lunch detention(s), and will face increasing disciplinary actions (such as Friday morning detention) if tardiness continues to be an issue.

## Closed Campus

All Jordan School District middle schools operate under a “closed campus” policy. Students must remain on campus throughout the school day unless properly checked out of school according to the procedures outlined. This includes during lunchtime. No unauthorized adults are allowed on campus at any time including those delivering food such as DoorDash, Uber Eats or other food delivery services.

## Truancy Policy

Copper Mountain is a closed campus. Students are not allowed to leave campus without a parent/guardian. Students should not skip class and are considered truant if somewhere other than their assigned classroom, assembly, or activity without permission. Students are also considered truant and “way late” if they are more than five minutes late to class. Students considered to be truant will be referred to school administration for disciplinary action which could include: Lunch detention, After School Detention, In School Suspension, or other disciplinary consequences. Daily attendance in school is mandatory in the state of Utah.

## School Check-In and Check-Out Procedures

Students will not be allowed to leave school without checking out through the attendance office, using the following procedures:

### Checking Out

Students who will check out during the school day should report to the attendance office after 7:30 a.m. but before school begins to obtain a checkout note.

Students may only be released from school by an authorized party. Students will not be released from school without a parent/guardian or person listed on school records as an emergency contact **present** in the attendance office.

Once approved for leaving school, the student will be given a copy of the check-out slip. Students will show it to their teacher when the check-out time arrives. Students will then report to the attendance office and sign out.

The parent/guardian must provide identification and sign the student out in the attendance office in person before the student will be released.

*Students leaving the school without following the above procedures will be considered truant.*

### Checking In

Late students must check in at the attendance office. Sign the check-in form and provide a note from parents excusing the late event. Parents may also call the attendance office at 801-412-1210 from 7:30 a.m. to 3:15 p.m. to excuse students.

If checking out of school and then returning to school during the day, students must first report to the attendance office before returning to class. The students are required to sign in again with their designated date and time and will then receive a pass to re-enter their class.

## **Hall Passes**

Students at Copper Mountain Middle School have the responsibility to be in class during class time. Occasionally, there are legitimate reasons to be outside of the classroom. Teachers will issue hall passes (either electronic or paper) for those occasions. The number of hall passes a student will be able to use during the school year may be limited. All students in hallways during class must have hall passes or they will be considered late, absent, or truant.

## **Lockers**

Lockers will only be assigned automatically only to 7th graders. They will also be available upon request for 8th and 9th graders. Any student may request a locker at any point during the year. The locker is the property of the school and may be inspected by school authorities at any time. Students are expected to use only their assigned locker. Students should not share lockers or locker combinations. Sharing could result in the loss of locker privileges. The school is not responsible for personal property that is lost, stolen, or vandalized. All forms of vandalism are strictly prohibited at CMMS and may result in disciplinary actions and/or financial restitution.

## **Cafeteria**

The cafeteria is a great place to eat and socialize. Students are expected to clean up after eating and return trays to the appropriate area. While in the cafeteria, running and playing are not allowed. There are a variety of food options in the cafeteria. Menus can be found online through [Nutrislice](#) and will be announced daily. Students may also have access to vending machines. *All food and drink must be consumed in the cafeteria only.* Failure to comply may result in the loss of lunchroom or vending privileges.

## **Lunch Accounts**

Students can add money to their lunch accounts by making deposits (cash or check) in the main office or money can be added online through Skyward. Students will use their school ID number when purchasing their lunch. Students should not share their ID number with others. Lunch account balances can be accessed using Skyward (Food Service).

## **Vending Machines**

Students use vending machines at their own risk. Copper Mountain will not reimburse students for money “lost” in the machines. Tampering with or abusing the vending machines in any way is an offense that could result in fines, suspension, or a referral to law enforcement. Vending machines are only available to students during lunch.

## **Library Media Center**

While in the Media Center, students will act in a manner that allows for scholarly study. Students who do not follow posted rules will not be allowed to remain in the library. The Media Center is available to me between 7:30 a.m. and 3:15 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays. On Fridays, it is available from 9:30 a.m. to 3:15 p.m. To visit the Media Center during class time, students will need a Library Media Center Pass from a teacher. Students will be fined for returning books after the due date.

## **School ID card**

ID cards are given to all students, free of charge, soon after school pictures are taken. ID cards allow students to attend extracurricular activities at Herriman High School. Lost cards have a \$5.00 replacement fee.

## Parent-Teacher Conferences

Copper Mountain Middle School holds Parent-Teacher Conferences twice a year (fall and spring) and include one evening in-person and one evening virtual. These are opportunities for students, parents, and teachers to reflect on student learning progress, celebrate successes, and talk about issues affecting students. Attendance for parents and students is highly recommended.

## Skyward

Skyward is the name of the student information system used at CMMS. Skyward allows parents and students the ability to access grades, attendance, and assignment information. To access Skyward click on the link from our school homepage <http://coppermountain.jordandistrict.org>. Passwords are mailed home with student schedules at the beginning of the year. Only a parent can request the parental password. It will be mailed home or a parent can pick it up in the office. For security reasons, it cannot be given over the phone. Students may check their own student password in the main office with a photo ID.

## School Proficiency Scale

Copper Mountain uses standards-based grading as its primary assessments and grading system. The scale below provides a general idea of what is expected in each class to demonstrate level of understanding and proficiency on each standard.

### *Common Proficiency Scale*

<b>4</b> Advanced	The student is proficient and demonstrates an advanced application of concepts, skills and/or processes of the standard(s).
<b>3</b> Proficient (meets standard)	The student consistently demonstrates an understanding of concepts, skills, and/or processes of the standard(s).
<b>2</b> Approaching	The student demonstrates some understanding of concepts, skills, and/or processes of the standard(s) but lacks proficiency in key areas.
<b>1</b> Beginning	The student does not yet demonstrate an understanding of concepts, skills, and/or processes of the standard(s), and requires support to complete key tasks.

## Disclosure Statement and Course Descriptions

Students receive a school-wide disclosure statement regarding classwork expectations, grading requirements, homework policies, citizenship responsibilities, knowledge of the CMMS Student Handbook, etc. This must be signed by parents and students and returned to second period teachers. Specific course descriptions and classroom rules and procedures are available from each department/teacher.

## Lunch School

Lunch School is a program offered for students who need additional time to complete school work and is offered each week, Monday through Friday, during a student's lunch period. Lunch school will be staffed by an aide that will monitor and assist students with their homework.

## FLEX Time (Remediation Time)

FLEX Time, or remediation time, is a targeted intervention for students who need additional support in mastering specific standards in their classes. FLEX time is coordinated through academic departments and is offered daily (except Friday).

## Citizenship Grading

Students receive citizenship grades, independent of academic grades. If a student struggles in this area, they may work with their teachers to improve their citizenship grade throughout the quarter. Poor citizenship may limit a student's ability to participate in extracurricular activities. Citizenship grades are assessed using the following rubric:

Citizenship Rubric

<b>H</b> Honorable	<b>I do the following <i>without being asked or reminded</i>:</b> <ul style="list-style-type: none"><li>• Behave safely, respectfully and responsibly with others and their property</li><li>• Attend class on time</li><li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li><li>• Participate in class</li></ul>
<b>S</b> Satisfactory	<b>I do the following <i>but need occasional reminders</i>:</b> <ul style="list-style-type: none"><li>• Behave safely, respectfully and responsibly with others and their property</li><li>• Attend class on time</li><li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li><li>• Participate in class</li></ul>
<b>N</b>	<b>I do the following <i>but need frequent reminders</i>:</b> <ul style="list-style-type: none"><li>• Behave safely, respectfully and responsibly with others and their property</li></ul>



Needs Improvement	<ul style="list-style-type: none"> <li>• Attend class on time</li> <li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li> <li>• Participate in class</li> </ul>
<p><b>U</b></p> <p>Unsatisfactory</p>	<p><b>I rarely do the following:</b></p> <ul style="list-style-type: none"> <li>• Behave safely, respectfully and responsibly with others and their property</li> <li>• Attend class on time</li> <li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li> <li>• Participate in class</li> </ul>

\*Any admin referral results in an “N” or “U”

## Copper Mountain Web Page

Information on school activities, lunch menus, calendars and other events is posted on our school web page. The web address is: <http://coppermountain.jordandistrict.org>. Communication links can be found there. Copper Mountain also uses Facebook, Instagram, and Parent Square as communication tools.

## PG Movies Shown in Classrooms

Teachers may elect to show PG-rated movies as a part of the curriculum. The movie selections will be posted on each teachers’ individual Canvas page. Parents may review these and contact the teacher(s) if there are any questions or concerns regarding viewings. (For a full description of the Jordan District policy regarding the showing of films, see JSD Acceptable Use of Video Materials policy.

## Non-Discrimination

Copper Mountain Middle School and Jordan School District are committed to providing an educational environment that is free from illegal harassment and other forms of discrimination based upon sex, race, color, ethnic background, national origin, religion, gender, creed, age, citizenship, or disability.

# Counseling Center

Our counselors are available to support students with a variety of services. Students are assigned to a counselor based on their last name. Their contact information can be found below.

# WHO IS MY COUNSELOR?

## COPPER MOUNTAIN SCHOOL COUNSELORS

2025 - 2026

(Assigned by student last name)



**Ms. Ibarra**  
**A - C**

jessica.ibarra@  
jordandistrict.org  
x41266



**Ms. Kirby**  
**D-Ga**

heather.kirby@  
jordandistrict.org  
x41284



**Ms. Jensen**  
**Ge-J**

jody.jensen@  
jordandistrict.org  
x41254



**Ms. Sutterfield**  
**K-Q**

hailey.sutterfield@  
jordandistrict.org  
x41287



**Ms. Bowden**  
**R - Z**

elizabeth.bowden@  
jordandistrict.org  
x41282

### Three ways to request to see your counselor :

1. Scan this QR Code
2. Email your counselor
3. Visit the CMMS website counseling page



### Extended Illness and Homework

Many make-up assignments are available through the Canvas platform – students who are able to work during illness or absences should regularly check Canvas and continue to communicate with teachers. Students who will be absent for 10 or more consecutive days should contact their counselor for options to best support their learning.

### School-wide Late Work and Retake Policy

CMMS believes in allowing students to demonstrate proficiency. Some students may need more time and/or opportunities to demonstrate this proficiency. In line with this philosophy, there is no academic penalty for turning in late assignments. However, it will negatively affect the citizenship grade. There are some hard deadlines, such as midterm and the end of the quarter, that will be enforced. Working closely with teachers, attending class, and keeping current with classwork are the best ways to earn the best and most accurate grades.

## **Enrichment/Tutoring**

Many teachers offer after school enrichment/tutoring opportunities. These give students opportunities to receive additional help and instruction – students should check with teachers and communicate plans to stay after school. Parents should be notified also. A student who rides the bus will also need to arrange for an alternative ride home. CMMS offers after school tutoring every week, please check the posted schedule for location and time.

## **Fee Waivers**

(Policy AA408) An adequate fee waiver process is available to ensure that no student is denied the opportunity to participate in class or school sponsored or supported activities because of an inability to pay the fee. Information and application forms can be obtained at the main office or online.

## **Cheating and Plagiarism**

If students cheat or use AI without permission they will be required to complete the assignment or assessment in person and on paper. This needs to be done within 5 school days of the student and parents/guardians being notified. The remediation can happen during open FLEX. time or after school tutoring. When doing this remediation, the highest grade a student can achieve is a 3. Cheating will also result in a lowered citizenship grade. If a student is unclear if something is considered cheating they should talk to their teacher before they engage in the practice/behavior.

Cheating includes:

- Using AI without explicit teacher permission
- Changing exams after they're finished outside of remediation opportunities
- Sharing information before, during, or after an exam
- Sharing worksheets and assignments without teacher's direct approval
- Working with others without the teacher's direct approval
- Plagiarism is defined as the practice of taking someone else's work or ideas and passing them off as one's own

Participating in any behavior that falls under the definition of cheating compromises the learning environment. It betrays trust between the teacher and the student. It is unfair to every student in the class by providing an unfair advantage to the student who is participating in the cheating. As a society, cheating in a post-secondary setting results in severe consequences.

## **Artificial Intelligence**

Students will be instructed in each of their classes regarding use of artificial intelligence with the assignments and assessments. In general, students should err on the side of caution and seek explicit permission from their teacher before utilizing the tool for their work. Any use outside of teacher permission will be treated as cheating/plagiarism.

## **Internet Use**

When properly used, the Internet is a valuable educational resource. However, when the Internet is used improperly, it can be harmful. Students must agree to abide by district policy when using the Internet. Students and parents must submit a signed copy of the Acceptable Use form to the school. Signatures on this form indicate that parties have read, understand, and agree to follow the district policy governing the use of the Internet.

## **Chromebooks**

Each student will receive a school issued chromebook at the beginning of their enrollment at Copper Mountain Middle School. They will keep the same chromebook until they are withdrawn or complete their 9th grade year at the school. The chromebook will always remain the property of the school and will be subject to school content filtering and to searches. Students should take proper care of their chromebook by keeping it clean and dry and prevent any damage. Damage sustained to the chromebook while it is checked out to the student will result in a fine to fix or replace the device. The fine is not subject to any fee waiver and must be paid as soon as possible.

## **Fighting**

Fighting that involves any physical contact is against school rules and will not be tolerated. All fights are grounds for suspension and police involvement. Students who participate in a fight may also be referred to self-discipline or anger management courses taught in the evening. Provoking or encouraging a fight may also lead to disciplinary action.

## **False Emergencies**

Threats of violence or disruption, telephone bomb threats, telephone 911 calls, pushing emergency call buttons in classrooms, etc. are considered false emergencies and are not allowed. These types of actions may involve school consequences and a referral to law enforcement.

## **Bullying and Harassment**

Bullying is behavior that involves an imbalance of power, is intended to harm, and is repeated over time. There are many types of bullying, including physical (hitting or unwanted physical contact), verbal (teasing, name-calling, etc.), non-verbal (intimidation through gestures, social exclusion, etc.) and cyber bullying (sending insulting, threatening or harassing messages by phone, computer, or other electronic device).

If bullying or harassment occurs, students can get immediate help from an adult, such as an administrator, teacher, counselor, or staff member. Students should feel safe at school. Bullying will not be tolerated and that the consequences for engaging in this type of behavior include parent contact, lunch detention, Friday school attendance, after-school detention, community service, in-school suspension, out-of-school suspension, district level hearing, and/or referral to law enforcement. Copper Mountain has an anti-bullying action plan in place that involves students, parents, teachers, and administrators.

## **Cyber-bullying**

Sending insulting, threatening or harassing messages by phone, computer, or electronic messaging is strictly prohibited. Cyber-bullying will be investigated and may be turned over to local law enforcement. Consequences for engaging in this type of behavior may include parent contact, lunch detention, Friday school attendance, after-school detention, community service, in-school suspension, out-of-school suspension, and referral to a district level hearing. Cyber-bullying that takes place outside of the normal school day which interrupts the educational process may also have school consequences.

## **Electronic Devices/ Cellular Phones**

Cell phone/airpod/earbud or other personal electronics device usage is not allowed during instructional time (bell to bell). Electronics used or visible during class time without permission will be confiscated. Hallways during instructional time are subject to the same rules as in class, and electronics may be confiscated there also. Cell

phones/airpods/earbuds may be used before and after school, during lunch time, and passing periods but should not be used in the restrooms for any reason. The administration reserves the right to revoke use of electronics privileges based on student compliance with school rules.

Students who do not comply with the cell phone guidelines will have items confiscated, to be returned after a reasonable time. Repeated violations will result in increasing consequences, including loss of electronics privileges permanently during the school day. Any use of an electronic device that exploits personal privacy or compromises integrity of educational programs is strictly prohibited. The administration will not assist in recovery or be held liable if any such items are lost or stolen.

Subject to [district phone policy](#) a student will have the phone confiscated after the first violation to be returned at the end of the day after meeting with an administrator and contact made to family. The second violation will result in the need for a parent/guardian of the student to pick up the phone from the school and make a plan with an administrator to help the student prevent future violations. Any future violations will result in parent pick up and are subject to additional school consequences.

## **Gangs and Hate Groups**

Behavior, clothing, hand signs, or symbolism relating to gang/hate group involvement will not be tolerated on school property or at school-sponsored events on or off campus. Students may be suspended or expelled for gang/hate group affiliation.

## **Snowballs**

Snowballs can cause serious accidents and injuries. At Copper Mountain Middle School, throwing snowballs is highly discouraged and may lead to disciplinary action, including suspension.

## **Weapons**

Students may not bring a weapon or a facsimile of a weapon to school. They cannot use, possess, sell, or attempt to possess any firearm (gun), weapon, knife, explosive device, noxious or flammable material, including lighters, fireworks, chemical weapons, martial arts weapons, or other harmful instruments or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use. Having a weapon or facsimile of a weapon at school is an offense that can result in suspension to a district-level hearing. Students who are aware of any violations of this policy should notify an adult staff member immediately.

## **Public Display of Affection**

Excessive hugging, kissing, and other public displays of affection at school are inappropriate. Engaging in these activities at school disrupts learning and the learning of others. This behavior may result in disciplinary action.

## **Tobacco/Vaping/ Electronic Cigarettes**

Students may not smoke, vape or be in the company of smokers/vapers in the school or on the school grounds. It is also against the law for students to have tobacco products in their possession. If caught with tobacco at school, a student will be suspended and referred to an END course. For sharing, selling, or distributing tobacco students may be referred to juvenile court.

## Illegal Substances

Students may not possess, use, or be under the influence of alcohol, drugs, narcotics, intoxicants or inhalants of any kind. Any drug related paraphernalia on school grounds or at school sponsored activities is prohibited. Students have a responsibility to report any knowledge of drug use or possession on school property or during school sponsored activities to an adult staff member. **Having a prescription tablet or pill not belonging to you is considered a violation of JSD Illegal Substances Policy-AS 90.**

## Knowledge of an Illegal Activity

Students who have knowledge that dangerous or illegal activity is going to happen or did happen are responsible to tell the police or administration. This includes fighting, drugs, weapons, pornography, etc. Students who do not report such occurrences may face suspension. Filming or attending an illegal activity may result in disciplinary action and/or police notification. This policy applies to activities that occur during school hours, on the way to/from school, or at a district-sponsored activity (like a field trip, football game, etc.).

## Medications

Students may not have in their possession more than an 12-hour dose of any type of medication. Medication is defined as any over-the-counter pill or personal prescription. Students are in violation of district drug and alcohol policy if possessing more than an eight-hour dosage. Medication must be in the original container. Sharing with a friend also violates the Jordan School District Drug and Alcohol Policy.

# School Dress and Grooming

Students shall dress in a manner that shows respect for the educational environment and is befitting of the day's activities. The following specific guidelines have been established to aid students, parents, staff and administration in the implementation and enforcement of district policy AA419 - Student Conduct, Dress, and Appearance:

***The Copper Mountain administration reserves the right of interpretation of the dress code. Students in violation of the dress code will be given the opportunity to change into appropriate clothing. Parents will be notified. In School Suspension (ISS) is available for those who are in violation and cannot reach a parent.***

The following page details and illustrates the Jordan District guidelines for Students Conduct, Dress & Appearance Guidelines contained in district code AA41.

# Student Conduct, Dress & Appearance Guidelines

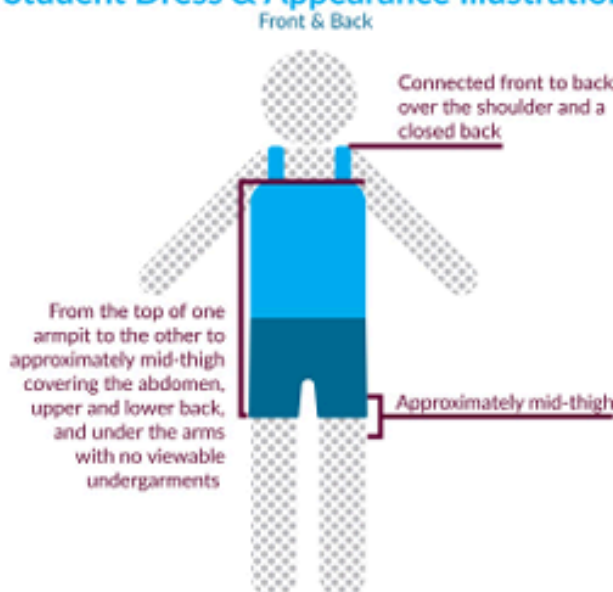
School administrators are responsible for the implementation and enforcement of student conduct, dress and appearance standards contained in District policy [AA419-Student Conduct, Dress, and Appearance](#) and these guidelines. The legal concept of "reasonableness" shall be the guiding principle in the application and discipline of student conduct, dress and appearance. Adherence to the conduct, dress, and appearance standards and these guidelines will be the responsibility of the student and their parent(s)/guardian(s). School administrators will have final judgement on all matters concerning interpretation of student conduct, dress, and appearance.

The following specific guidelines have been established to aid students, parents, staff and administration in the implementation and enforcement of policy [AA419-Student Conduct, Dress, and Appearance](#):

## Student Dress & Appearance Illustration

Dress and Appearance Standards include (but are not limited to) the following:

1. Clothing should be clean and in good repair.
2. Hats and other headwear:
  - a. May be worn unless it disrupts the school or school activity, poses a danger to self or others, or limits the ability of others to identify the student.
  - b. Any headwear that does not allow the student's face to be visible is not allowed.
3. Clothing (See figure):
  - a. Must cover from the top of the armpit to approximately mid-thigh with no viewable undergarments (waistbands and bra straps excluded).
  - b. Must be from the top of one armpit to another and connected from the front to back over the shoulder, have fabric in the front (covering the abdomen), on the sides (under the arms), and have a closed back (covering the upper and lower back).
  - c. Provide coverage of the buttocks, genitals, and chest with a fabric that is not see-through.
4. Clothing, appearance, jewelry, accessory, footwear, or personal item shall be free of any writing, images, symbols, or any other insignias that:
  - a. Are lewd, vulgar, profane, obscene, or sexually suggestive.
  - b. Advocates, represents, or promotes racism, discrimination, violence or hate in any form.
  - c. Signifies or depicts gangs and/or illegal or criminal activities. (Administrators in consultation with law enforcement agencies will determine what signifies and/or depicts these activities.)
  - d. Shows or references tobacco, alcohol, drugs, or any illegal substance.
5. Except as a part of an approved school activity or medical reasons, sunglasses may not be worn in school during the school day.
6. Footwear, appropriate for the day's activities, shall be worn at all times.
7. Any dress or appearance item or practice that creates an unhealthy, unsafe, or disruption to the school or school activity may be prohibited.



With the approval of District administration and the School Community Council, schools may make minor changes and/or adaptations to the dress and appearance standards in order to address local needs. Schools should seek input from various stakeholder groups.



# Jordan School District Discipline of Students

Jordan School District recognizes that student discipline is essential to further the educational process and provide an environment conducive to learning. The Board authorizes the Administration to take appropriate action to preserve order among the students and staff to protect school property. Acts of violence, use or possession of a weapon or facsimile, criminal behavior, and gang activity in or about District schools, property, or activities shall be dealt with in accordance with District policy and the law (Board Policy AS67).

## **Dangerous Disruptive Conduct**

The following conduct is defined as “dangerous or disruptive conduct” and is prohibited on school property, at school-sponsored activities, and while traveling in school-funded or school-dispatched transportation.

1. **Possessing** (regardless of intent), using, selling or attempting to possess, use or sell any firearm, weapon, knife, explosive device, noxious or flammable material, fireworks, chemical weapons, martial arts weapon or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.
2. **Causing**, or attempting, threatening or conspiring to cause damage to personal or real property, or causing or attempting, threatening or conspiring to cause harm to a person through:
  - a) **Possession or distribution of drugs or alcoholic beverages** (Board Policy AS90).
  - b) **Sexual harassment** or fabrication of sexual harassment charges with malicious intent to defame character.
  - c) **Arson** - the willful and malicious destruction of any part of a building or its contents or occupants by use of fire or explosive.
  - d) **Burglary** - breaking, entering or remaining in a structure without authorization during the hours when the premises are closed to students.
  - e) **Theft/Larceny/Stealing** - the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.
  - f) **Criminal Mischief** - willful or malicious injury or damage in excess of \$300 to public property or to real or personal property belonging to another.
  - g) **Battery** - the unlawful and intentional touching or striking of another person against his or her will.
  - h) **Assault** - placing another person in fear or apprehension of a harmful or offensive touching, whether or not a touching is actually intended.
  - i) **Hazing**- Harassing, bullying or demeaning someone as part of being included in a group, association, team or organization.
  - j) **Vandalism** - willfully defacing, cutting, marring, injuring, damaging, or losing school or staff property. Official grade transcripts and diplomas may be withheld until the student or the student’s parent(s)/guardian has paid for the damage or made appropriate restitution.
  - k) **Gang-related/Hate group activity** - dangerous or disruptive activity, which may include but is not necessarily limited to the following: 1) Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang. 2) Using a name which is associated with or attributable to a gang. 3) Designating turf or an area for gang activities, occupation, or ownership.
  - l) Involvement in any activity which violates federal, state or local law or regulation, disrupting a normal school proceeding, or causing, attempting, threatening or conspiring to cause other students to violate federal, state or local law or regulation or to disrupt school proceedings, or attempting, threatening or conspiring to do any of these. These activities include, but are not limited to: extortion, forgery, lewdness, and distributing obscene materials.

**Drug and Alcohol Policy**

The Administration recognizes that the possession, use or distribution of illegal drugs, alcoholic beverages, or other prohibited substances constitutes a hazard to students and is disruptive to the educational process. The following substances are prohibited at school:

Illegal drugs, Illegal psychotic chemicals (inhalants), Alcoholic beverages, medications in excess of an 8hr dosage.

The possession, use, or distribution, by students of any substance listed above is prohibited on school district property during school hours and at any school-sponsored extracurricular program or activity including those held off school property. Violations will result in the strict application of Jordan School District's Drug and Alcohol Policy AS90, which may include a suspension.



# CMMS School-Wide Disclosure Statement

## **Standards-Based Philosophy**

At Copper Mountain, we believe students' grades should be determined by how well they have mastered the standards. Proficiency levels are determined through assessments and assignments. Students are encouraged to remediate and retake assessments to reach mastery.

## **Proficiency Scale**

4= Advanced- The student is proficient and demonstrates an advanced application of concepts, skills and/or processes of the standard(s).

3=Proficient- The student consistently demonstrates an understanding of concepts, skills, and/or processes of the standard(s).

2=Approaching- The student demonstrates some understanding of concepts, skills, and/or processes of the standard(s), but lacks proficiency in key areas.

1= Beginning- The student does not yet demonstrate an understanding of concepts, skills, and/or process of the standard(s), and requires support to complete key tasks

0 = Insufficient Evidence – The student did not complete the required assessment.

## **Grades**

Grades will be assigned based on proficiency of each standard. Homework/practice and assessments will be used as tools to prepare students and help teachers determine levels of proficiency. Final grades will include both homework/practice (20%) and assessments (80%).

## **Late work/Retake Policy**

CMMS believes in allowing students to demonstrate proficiency. Some students may need more time and/or opportunities to demonstrate this proficiency. In line with this philosophy, there is no *academic* penalty for turning in late assignments past the initial due dates. However, there are some hard deadlines, such as midterm and the end of the quarter, that will be enforced. Teachers will communicate their deadlines in advance. Working closely with teachers, attending class, and keeping current with classwork are the best ways to earn the best and most accurate grades. In addition, turning in late work will negatively affect a student's citizenship grade.

## **Tutoring/Remediation**

Tutoring will be available several times a week after school. A schedule will be published each year with dates, times, and locations. Students can also stop by their classes after school to receive help from teachers. Remediation will take place Monday-Thursday during FLEX Time. Teachers will request students to come to their classroom to help them master the standards. Students can sign up for open FLEX if they feel extra help is needed. All related assignments/homework must be completed prior to retaking assessments. Some classes may also require additional practice before students retake an assessment.

## **Materials**

Students will need to bring the following materials to their classes each day: paper, pen/pencil, and their school-issued charged Chromebook. Specialized classes (such as gym, band, etc..) may need additional materials.

## **Classroom Expectations**

In order to maintain a positive and productive classroom environment, the following expectations have been established:

- **Come Prepared and Ready to Learn**

- On Time
- Listen and Follow Directions
- Take Responsibility and Demonstrate Safety
- Show Respect for Self and Others

### **Citizenship Grading**

Students receive citizenship grades, independent of academic grades. If a student struggles in this area, they may work with their teachers to improve their citizenship grade throughout the quarter. Poor citizenship may limit a student's ability to participate in extracurricular activities. Citizenship grades are assessed using the following rubric:

### **Citizenship Rubric**

<b>H</b> Honorable	<b>I do the following <i>without being asked or reminded</i>:</b> <ul style="list-style-type: none"> <li>• Behave safely, respectfully and responsibly with others and their property</li> <li>• Attend class on time</li> <li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li> <li>• Participate in class</li> </ul>
<b>S</b> Satisfactory	<b>I do the following <i>but need occasional reminders</i>:</b> <ul style="list-style-type: none"> <li>• Behave safely, respectfully and responsibly with others and their property</li> <li>• Attend class on time</li> <li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li> <li>• Participate in class</li> </ul>
<b>N</b> Needs Improvement	<b>I do the following <i>but need frequent reminders</i>:</b> <ul style="list-style-type: none"> <li>• Behave safely, respectfully and responsibly with others and their property</li> <li>• Attend class on time</li> <li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li> <li>• Participate in class</li> </ul>
<b>U</b> Unsatisfactory	<b>I rarely do the following:</b> <ul style="list-style-type: none"> <li>• Behave safely, respectfully and responsibly with others and their property</li> <li>• Attend class on time</li> <li>• Come prepared for class (charged Chromebook, pen/pencil, etc)</li> <li>• Participate in class</li> </ul>

\*Any admin referral results in an "N" or "U"

### **Absences**

Limiting absences helps students be more successful in school. In the case of an unavoidable absence, students will need to talk to their teacher(s) and/or go to the class Canvas page to get any assignments that were missed. Students should follow the original due dates for the assignment or assessment unless otherwise indicated by the teacher. Not all assignments will be available on Canvas nor are teachers expected to make all resources available online. If students have circumstances that would not allow them to attend school consistently please discuss online class options with the counseling center.

### **PG-Rated Movies**

Teachers may elect to show PG-rated movies as a part of the curriculum. When you sign this disclosure please indicate if your student is allowed to watch PG-rated movies in their classroom.

### **Tardy Policy**

Students are expected to be in their seats and ready to begin class when the bell rings. Being on time is an essential life skill that students are expected to master. Also, late students cause interruptions to class and the learning of others. As a result, CMMS will enforce the following procedure:

- Students who are late to class will be held outside the classroom door for up to five minutes as the teacher begins daily activities. Late students will fill out a tardy slip. Within the first five minutes of class, the teacher will admit any late students. Students will be provided with any missing information at the discretion and convenience of the teacher.
- Students who are more than five minutes late without permission will not be allowed directly into class. They will instead report to the office where they will meet with an administrator who will determine the appropriate consequence.
- Students with excessive tardies will be assigned lunch detention(s), and will face increasing disciplinary actions (such as in-school suspension) if being late continues to be an issue.

### **Electronic Devices/ Cellular Phones.**

Cell phone/airpod/earbud or other personal electronics device usage is not allowed during instructional time (bell to bell). Electronics used or visible during class time will be confiscated. Hallways during instructional time are subject to the same rules as in class, and electronics may be confiscated there also. Cell phones/airpods/earbuds may be used before and after school, during lunch time, and passing periods but should not be used in the restrooms for any reason. The administration reserves the right to revoke the use of electronic privileges based on student compliance with school rules.

Following district policy, a student will have the phone confiscated after the first violation to be returned at the end of the day after meeting with an administrator along with contact to a parent/guardian. The second violation will result in the need for a parent/guardian to come to the school and pick up the device. If a third violation occurs then the parent/guardian of the student will need to pick up the phone from the school and make a plan with an administrator to help the student prevent future violations.

### **Chromebooks**

Each student will receive a school issued chromebook at the beginning of their enrollment at Copper Mountain Middle School. They will keep the same chromebook until they are withdrawn or complete their 9th grade year at the school. The chromebook will always remain the property of the school and will be subject to school content filtering and to searches. Students should take proper care of their chromebook by keeping it clean and dry and prevent any damage. Damage sustained to the chromebook while it is checked out to the student will result in a fine to fix or replace the device. The fine is not subject to any fee waiver and must be paid as soon as possible.

### **Cheating and Plagiarism**

If students cheat or use AI without permission they will be required to complete the assignment or assessment in person and on paper. This needs to be done within 5 school days of the student and parents/guardians being notified. The remediation can happen during open FLEX time or after school tutoring. When doing this remediation, the highest grade a student can achieve is a 3. Cheating will also result in a lowered citizenship grade. If a student is unclear if something is considered cheating they should talk to their teacher before they engage in the practice/behavior.

Cheating includes:

- Using AI without explicit teacher permission
- Sharing information before, during, or after an exam
- Sharing worksheets and assignments without teacher's direct approval
- Working with others without the teacher's direct approval

- Plagiarism is defined as the practice of taking someone else's work or ideas and passing them off as one's own

Participating in any behavior that falls under the definition of cheating compromises the learning environment. It betrays trust between the teacher and the student. It is unfair to every student in the class by providing an unfair advantage to the student who is participating in the cheating. As a society, cheating in a post-secondary setting results in severe consequences.

### **Closed Campus**

All Jordan School District middle schools operate under a "closed campus" policy. Students must remain on campus throughout the school day unless properly checked out of school according to the procedures outlined. This includes during lunchtime. No unauthorized adults are allowed on campus at any time including those delivering food such as DoorDash, Uber Eats or other food delivery services.

### **Student Handbook**

The student handbook includes information regarding the school calendar, bell schedules, recognition and awards, student code of conduct, and district policies and procedures. The expectation is that both parent/guardian and student review the handbook at the beginning of the school year. The handbook can be found on the school website: [www.coppermountain.jordandistrict.org](http://www.coppermountain.jordandistrict.org)

---

**Please select one option below.**

**Do you allow your student to watch PG-Rated movies in school as a part of the school curriculum?**

- ☐ **Allow**  
☐ **Do NOT Allow**

The above items originate in the CMMS Student Handbook. I understand that by signing this document I know where to find the Handbook and also acknowledge that I have read and am aware of policies here and in the comprehensive CMMS Student Handbook.

**Parent Name:** \_\_\_\_\_ **Student Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Student Signature:** \_\_\_\_\_